Cross-Registration Procedures

Juniors and seniors at Trinity College are eligible to take courses at Trinity Graduate School and Trinity Evangelical Divinity School if they have a GPA of 3.0 or higher. We encourage Honors students to take advantage of this opportunity.

Graduate-level courses (other than introductory languages) receive Honors credit without any additional work—no In-Course Honors Contract necessary.

Depending on your major, you may be able to use a graduate course as one of your upper-level Honors courses in your major. Check with Dr. Heller and your department chair.

Here are the steps you need to take to register for a graduate-level course.

1. Consult the TGS or TEDS course schedule online
   - Log in to MyTIU
   - Choose Academics > Course Schedules > TEDS or TGS
   - Consult the TGS or TEDS catalog online to see course descriptions: MyTIU > Academics > Catalogs and Handbooks > TEDS or TGS
   - Be sure to take note of any prerequisites.

2. Register for your undergraduate courses as usual—but you will not register yourself for the graduate course. Instead . . .

3. Complete the Cross-Registration form for your graduate course
   - It’s available on MyTIU under Campus Services > University Records > Deerfield Undergrad Records Forms
   - Juniors need a signature from the Academic Dean; seniors do not.

4. Take the completed form to Records.
   - They will enter your registration when the time comes—about two weeks after college registration opens.
   - You can check online to see that you have been registered.

5. Email Dr. Heller to notify him that you are taking the graduate course. He will inform Records to reckon it for Honors credit on your degree audit.